



# administer

software

Mr Wynn  
Administer Removals Limited  
20a Waterside Close  
Bordon  
Hampshire  
GU35 0HD

## Trade Quotation

Reference: BS023062/TQ3  
Date: 30/10/2006

Thank you for your enquiry.

Our quotation, and what it covers, is for a basic removal and is calculated by reference to the description of goods supplied by you.

Origin:	Destination:
Bordon	Limassol
United Kingdom	Cyprus

Volume: 750 cubic feet (21.23 cubic metres)  
Type: 20 GP  
Mode: Road/Sea/Road

Included in the basic removal:  
Customs clearances  
Delivery to residence  
Unwrap  
Basic set up  
Removal of debris - on day of delivery only

Based on normal access and not above 1st floor.

Excluded from the basic removal:  
Rent, demurrage, taxes, duties, customs inspections, long carries, transshipment, heavy items (piano's, safe's, etc), or any other third party charges.

Additional notes:  
All goods MUST be export packed, NUMBERED and MARKED with the customer's name.

Also needed is a copy of the customer's passport, overseas contact information, and where necessary US Customs and Australian Customs forms, available from our website ([www.administerremovals.co.uk](http://www.administerremovals.co.uk)).

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Basic removal charge:	£	1,950.00 + VAT
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This quotation and its acceptance by you are subject to our Terms and Conditions (available upon request).

We reserve the right to amend our price(s) if there is any increase in transport and labour cost either before or during the carrying out of the contract. If you wish us to carry out any service or move goods which are specifically excluded by these conditions, you must have our written agreement before accepting this Trade Quotation.

If you would like to accept this quotation, please telephone our office first to confirm availability of your preferred date(s) as no date(s) have been reserved for you even though we have submitted a quotation.

Signed on behalf of Britannia Sandersteads  
*This quotation is valid for the next 28 days.*